**TRAINING PLAN**

**Name of Council Cyngor Cymuned Ysgubor y Coed Community Council**

**TRAINING PLAN**

**Date approved by Council………08th May, 2024**

**Date of First Planned Review………14th May, 2025**

*This training plan has been prepared in accordance with Section 67 of the 2021 Local Government and Elections (Wales) Act*

This training plan has been prepared based on the guidance issued by One Voice Wales and the Society of Local Councils. Councillor roles and employee roles have been assessed by reference to a set of core competencies for each role. This assessment has enabled the Council to prioritise its resources to enable all roles within the council to be supported by a well thought approach to its training and development needs. The commitment contained in this training plan will assist the council to enhance its approach to the delivery of high-quality services to its community. The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of councillors and employees as well as any turnover of councillors or employees.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Role** | **Training to be arranged in 2024/25** | **Training to be arranged in 2025/26** | **Training to be arranged in 2026/27** | **Training to be arranged in 2027/28** | **Training to be arranged in 2028/29** |
| **Role of Councillor** |  |  |  |  |  |
| **Legal Basis for Delivery of Service** |  |  |  |  |  |
| **Financial Governance and Accountability** |  |  |  |  |  |
| **Continuing professional and personal development** | Yes |  |  |  |  |
| **Chairing Skills** |  | Yes |  |  |  |

Include below any specific comments about how the training will be arranged or how other development needs will be addressed through other methods e.g., attendance at conferences of events.

Training requirements are minimal as most Ysgubor y Coed Councillors are experienced. However, a number indicated that ‘**Continuing professional and personal development’** would be welcomed and therefore we should budget for it during the term of office. We currently budget £100 per annum for Conferences and Training. We will continue to budget at the current rate whilst availing of Free places offered by One Voice Wales. The Budget will be re-assessed annually.

**ESTIMATED COSTS OF THE TRAINING IN EACH COUNCIL YEAR** (To be included in the annual budget for each of the next five years):

(This table to include the amount in the current 2024/25 budget)

|  |  |  |
| --- | --- | --- |
| **Financial Year** | **Amount to be included in the budget at 2024 Prices (£)** | **Comments** |
| 2024/25 | £100.00 |   |
| 2025/26 | £100.00 |  |
| 2026/27 | £100.00 |  |
| 2027/28 | £100.00 |  |
| 2028/29 | £100.00 |  |